

EMERGENCY CONTACT

If you are planning to be away from home during your child's stay at Camp Timber-lee, please make sure our office has clear information about how to reach you in case of an emergency. In the event of an emergency situation, to relay an urgent message to your child, please call the Timber-lee main office at 262.642.7345.

DISCIPLINE PROBLEMS

In the best interest of all concerned, and to promote a good camp community experience, any camper whose behavior is, in the judgment of the camp leadership, disruptive or unruly will have their parents notified and could be sent home.

TIPS

Please note that our summer staff are here because they love Jesus and they love kids. As they are paid staff, they are unable to accept gratuity. We kindly ask that you encourage your camper to make and send a thank you card to his or her counselor, or consider a charitable donation to the camp.

HEALTH SERVICES

HEALTH FORMS - If you haven't sent in your Camper Health Form or completed it online during registration, please present it at the time of check-in. Be sure it is signed by a parent or guardian.

MEDICAL CARE - Health care professionals are in residence and on duty for all camps. There is no charge for minor medical attention at the camp infirmary. In case of accident or illness requiring X-rays, medication, prescription drugs, services of a hospital, physician, dentist, ambulance, or related services, the charges will be made to the parents or to the parents' insurance carrier. Parents will be notified in the event medical treatment is necessary. If your child requires a prescription medication to be filled during their stay at camp, reimbursement of those costs may be requested.

MEDICATION - To ensure the best possible experience for all concerned, children must maintain their normal medication patterns while at camp or, if changing, must have any behavior-affecting medications adjusted by their physician and in effect at least four weeks prior to coming to camp. All prescription medications, over the counter medications, as well as vitamins/supplements must be turned in at the time of check-in and will be dispensed by health services staff according to prescription directions. Please do not bring over the counter medication unless your child is on a regular schedule of taking these. If a need arises for an over the counter medication for your camper, it will be dispensed by Timber-lee's health Services Staff from our medical supplies.

THE FINE PRINT

- Final payment for camp is due 5/30/18 or upon registration after that date.
- Cancellations more than one week prior to arrival date will receive a refund less the \$100 non-refundable, non-transferable deposit. No refunds will be made for cancellations within one week of camp start date. No refunds will be made for dismissals due to disciplinary action, late arrivals, or early departures.
- Since campers have been entrusted into the care of Camp Timber-lee, no camper is permitted to leave camp, for any reason, with friends or other family members without the duly signed permission of a parent or guardian.
- Campers do not have access to phones and we cannot transfer calls to campers.
- Camp Timber-lee is not responsible for lost or stolen items.
- Items on the "leave at home" list will be collected, kept safe, and returned at the end of the week.
- Items that end up in our Lost & Found will be set aside for later pick-up. If you leave items at camp and would like them mailed back to you, appropriate packaging and postage costs will be charged. Please visit our website at timber-lee.com to fill out the lost and found online form.

CAMP TIMBER-LEE
N8705 SCOUT ROAD
EAST TROY, WI 53120
WWW.TIMBER-LEE.COM
262.642.7345

TIMBER-LEE SUMMER CAMP 2018



PARENT INFORMATION

FOR ONSITE CAMPS

ARRIVAL DETAILS

- SUNDAY arrival for Classic Camp, Onsite Specialty Camps and Campstart: Please plan to arrive for check-in between 2:30 and 4:15.
- THURSDAY arrival for Campstart: Please plan to arrive for check-in between 8:45 and 9:30am. Parents and campers will meet their counselor and get settled in their cabin. Afterwards, camp leadership will be present for any questions, concerns, or short tour of the camp.
- Adventure Trips arrival details will be sent separately to registered families.
- Please leave pets at home during camper drop-off and pick-up.

PARENT INFORMATION

After getting your camper settled in his/her cabin, please follow the signs to our parent hospitality area. There you will find refreshments as well as our weekly mail drop-off area. Staff will also be available to answer any questions you may have about the week.

DEPARTURE DETAILS

CAMPER/PARENT FAREWELL RALLY: Please join our camper/parent farewell rally on Saturday in Poplar Grove beginning at 9 and ending at 9:30am. See and hear music from the week with Timber-lee's Arbor Vitae worship team as well as a short recap from our speaker.

FOR CAMPS ENDING ON THE FOLLOWING DAYS:

- **SATURDAY** pick-up for Classic Camp, Onsite Specialty Camps and Campstart: Campers can be picked up after the rally between 9:30 and 10:15am.
- **TUESDAY** pick-up for Campstart: we will have a closing program at 6:30pm, after which campers and luggage can be picked up. Please meet our staff at the Welcome Booth by Timber-lee's Main Office between 6:10 and 6:25pm.
- Adventure Trips departure details will be sent separately to registered families.
- Please leave pets at home during camper drop-off and pick-up.

CAMPER SIGNOUT

Upon picking up your camper they will need to be signed out by a parent or guardian with their camper's counselor. If someone other than a parent or guardian will be picking up your camper, you can call us at 262-642-7345 or you can fill out a Camper Pickup Release Form upon drop-off.

SPENDING

- Spending money is used for snacks, leathershop, crafts, and store purchases. The camp store has t-shirts, sweatshirts, water bottles, hats, stuffed animals, and other gifts to bring home to friends and family. Camp t-shirts start around \$12 and sweatshirts start around \$30.
- The Camp store will be open after the Camper/Parent Farewell Rally on Saturday from 9:30 until 11:00am. Cash, check, and credit card will be accepted at that time.
- Recommended amounts for the week are as follows:

Campstart	Kids Camp	Junior High	Senior High
\$5 - \$10	\$15 - \$25	\$20 - \$30	\$25 - \$40

*Does not include t-shirts or sweatshirts.

WHAT TO BRING TO CAMP

- Bible
- Water bottle(20oz at least)
- Sleeping bag or linens
- Toiletries
- Flashlight
- Hat & sunscreen
- Rain gear
- Towel & washcloth
- Shoes & socks
- Pajamas & underwear
- Sturdy shoes & long pants for horseback riding
- Prescriptions, Vitamins, Supplements, and/or OTC meds in original containers
- Pen, paper, & stamps
- Shirts & t-shirts
- Jeans & shorts
- Pillow
- Sweatshirts
- Jacket
- Insect repellent
- Modest swimsuit (please cover stomach & cleavage)
- Beach Towel
- Camera (optional)
- Fishing tackle (optional)
- Swim Goggles (optional)
- Large Bag with name on it for dirty clothes

(Please print camper's name clearly on all items using labels, laundry pen, or permanent marker.)

Please leave these at home:

- Girls' clothing that shows the stomach or cleavage and very short shorts
- Electronic media devices and communication devices such as cell phones, tablets, etc.
- Expensive jewelry, clothing, etc.
- Over-the-counter medications (Unless taken regularly. Our health office has OTC meds in stock.)
- Alcohol and tobacco
- Fireworks
- Weapons (guns, knives, etc.)

MAIL

Mail to be delivered later in the week can be dropped off at the Parent Hospitality Area located in Redwood Commons.

Your Camper's Name / Your Camper's Cabin
Camp Timber-lee
N8705 Scout Rd.
East Troy, WI 53120

MAIL (Continued)

Mail will be delivered on the following days for each camp. Please keep packages the size of a shoebox or smaller please.
Campstart – Monday or Friday
4th-6th Grade Camp – Monday, Wednesday, and Friday
All other camps – Tuesday and Friday only
(Note: For Adventure Trips all mail that was not dropped off Sunday will not be delivered upon return to Camp.)

E-MAIL- Delivered daily for onsite camps (except Saturday)

For camper security and camp efficiency, Timber-lee has partnered with Bunk1.com. Partnering with Bunk1 helps Timber-lee keep unwanted emails from arriving in the hands of your young people. Thank you for working with us to provide a safe environment at camp! If you have questions or problems with this system, call Bunk1 at 800.216.9472.

- Account setup takes about 10 minutes and requires a Mastercard or Visa.
- Bunk Note credits start at 6 for \$6.
- Credits may be used to send an email or to add extras to a message.
- If you set up an account last year, you may continue to use it.
- Contact Bunk1 if you have misplaced your username and/or password.
- Credits purchased last year may be used this year.
- More than one camper may be emailed from the same account.
- Bunk Note credits may be shared.

To set up your account, follow these steps:

1. Go to www.timber-lee.com.
2. Click the "Camper Email" link or go to www.CampTimberLee.bunk1.com.
3. Click the "Register Now" button.
4. Enter your pre-approved registration code: B1TIMBER (for your camper's safety, please do not share this code).
5. Fill out all the required information.
6. Purchase Bunk Note credits.
7. Send an email to your camper! (Campers are unable to return e-mails.)

MISSIONS OFFERING

Timber-lee will provide opportunities for campers to participate in a missions offering. We are excited to share the love of Jesus with others through involvement with the following organizations:

Compassion International - We support three children in Brazil and allow our campers to get to know about them throughout the camp week.

Camping Ministry – Timber-lee has relationships with many camps across the United States and in several countries around the world. Campers will be giving toward the creation of positive Christian camp experiences for young people through one of more of these relationships.